



General Retreat Policy

General Group Retreat Policy [Please Read]

1. **Individual Registration**-Every adult and child that is part of your groups retreat is required to register individually online from the link provided. This individual registration includes the required waivers and assumption of risks documents.
2. **Retreat Rental Minimums**- The minimum weekend retreat rental rate for Prime dates (August 1- October 31st and March 1st -May 31st) is \$10,000 not including transportation, regardless of reductions in participation or services.
3. **Retreat Ages**-Camp Anderson does not discount rates for children.
4. **Payment Responsibility**-Your Church or Group leader will be responsible for the collection and payment of all retreat payments as Camp Anderson does not accept payments directly from individuals that are part of a group.
5. **Payments**- Deposits are required to secure calendar dates. 25% payment is due 30 days prior to your event. Remaining balance is due the day of your event.
6. **Reductions in Services or Attendance**- 30 days prior to your event, you will need to finalize the number of attendees and the activities and amenities that you would like to include in your event. After this date, your event invoice will not be reduced due to lack of attendance or 'no-shows' to your event. Camp Anderson will staff, purchase and prepare for your event base on these final numbers and program.
7. **Camp and Retreat Communications**- All retreat communications should be directed to the leader of your church or group.
8. **Insurance** – Comprehensive general liability insurance coverage must be provided by your group organization. Your group must supply a certificate of insurance in the amount of \$1,000,000. The certificate of insurance holder is to be shown as Camp Anderson Ministries, Inc., 536 NE 168th Ave., Old Town, FL, 32680 and Camp Anderson, Inc. must be shown as additionally insured. All questions or issues related to insured issues at your retreat should be directed to your group leader.
9. **Snack Bar / Canteen**- Camp Anderson has a snack bar/canteen that is stocked and available for your retreat if your group leader chooses to include it in your program. This snack bar will be open and available at times designated by your group leader. Snack items include sodas, bottled water, energy drinks, general candy, snacks etc. Most items are priced at \$1 to \$2 ea. Items can be purchased in cash only unless other arrangements have been made for payment by your group leader.
10. **Changes to Individual Registrations**-During this Individual on-line registration, you will have the opportunity to choose activities, roommate requests and other specifics related to your retreat. After this registration is complete, all changes will need to be made when you check in, at the retreat/camp property. Please don't call or email with information updates or change requests.
11. **Student to Adult Ratios**-If your retreat includes students that are 18 years old or under, your group leader is responsible to bring adult counselors (19 years old or older) to stay in the cabins with students. An 8:1 camper to counselor ratio is required.
12. **Rooming Lists**-Camp Anderson will provide a blank rooming list template to your group leader for the purpose of assigning retreat guests bed space. This bed space assignment list will need to be completed and turned into Camp Anderson 24 hours prior to your event so that proper accommodations can be made. This list will be kept in the Camp Anderson office to be used in the event of an emergency requiring the location of individual retreat campers or for the purpose of roll call in the event of a natural disaster or campus wide emergency.
13. **Weather**-Camp Anderson cannot be held responsible for weather during your camp week but we will do all that we reasonably can to make your stay enjoyable and continue with all scheduled camp activities.
14. **Property Damage**-Group registrants are responsible for intentional property and equipment damage excluding normal wear and tear.
15. **Camp Anderson Contact** - For any questions or changes related to your camp registration, please contact us via email: Alyssa Kitchen akitchen@campanderson.org

Retreat Rules [Please Read]

1. Students must attend all scheduled activities and assemblies. Students are not allowed to loiter in unsupervised areas of the camp without adult supervision.
2. Cabins are always to remain locked. Campers are not allowed in cabins without an adult supervision.
3. Students must always stay on Camp Anderson property. No foot traffic (biking, jogging, etc.) off camp property. Students cannot leave the camp without approval from your group leader.

4. No guys in girl cabins and no girls in guy cabins. No public displays of affection by couples.
5. No pets allowed on camp property.
6. No Alcohol allowed on property.
7. All students must display a respectful attitude towards all staff, adults, and students. Any student that disrupts the camp experience for others will be sent home.
8. General Curfew for the Retreat Property is 11am unless specific adjustments have been pre-approved.
9. Music levels must be reduced in volume at 10pm to avoid disturbing the peace.
10. All Water activities including pool, tubing and blob must be scheduled in advance and have lifeguards on duty.
11. No night swimming allowed in pool or river.
12. All activities in the river, including swimming, tubing and blob require a properly fitted life vest. (Life vest are provided by Camp Anderson).
13. Retreat participants are not allowed to drive golf carts unless they have been specifically rented.

Things to Bring to Camp

1. Sleeping bag and pillow or bed linens for a twin mattress.
2. Old camp clothes – include long pants in addition to shorts.
3. Old tennis shoes and flip flops/sandals – bring an additional pair of shoes in case one pair gets wet
4. Bible, notebook, and pen
5. Bug spray
6. Sunscreen
7. Towel and basic bathroom toiletries
8. Pocket flashlight
9. Modest swimwear – Girls: one piece or tankini
10. Canteen spending money (Suggest \$20 max for weekend event and \$50 max. for week long event)

Things Not To Bring To Camp

1. Please avoid bringing computers, electronic games, etc.. unless absolutely necessary. Cell phones are OK to bring but we recommend that they be kept in the cabins.
2. Magazines, drugs, alcohol, tobacco, vape pens, fireworks, matches, lighters, knives, guns or weapons.
3. Obscene materials or inappropriate t-shirt graphics.
4. Paintball equipment and supplies (this will be provided by the camp).
5. Please do not bring anything valuable as items can be damaged, stolen or misplaced. All personal belongings are the complete responsibility of the camper for loss or damage.
6. Small lockers are provided in the cabin and you will need to bring a small padlock to secure your items. If you do not have a padlock, you can purchase one at the canteen for \$5 and if you return the lock along with the keys, you will be refunded your money.

Food and Dietary Concerns

1. Camp Anderson does not include special prepared meals unless special arrangements have been made. Special prepared meals may include additional costs.
2. Camp Anderson does not guarantee the content of our meals to be free from gluten, nut oils, salt, dairy, shellfish, artificial dyes or any other substances that are common ingredients that may be harmful to you.
3. Below you will find a general menu for your event. It is the camper's and parent's responsibility to review the food items and to satisfy themselves that the foods meet your allergy or diet requirements.
3. If you are concerned that any of the items above do not fit your dietary requirements, then it will be your responsibility to bring food substitutes to camp with you that meet your needs. The Camp Anderson kitchen is off limits to all visitors and our kitchen staff will not be available to prepare your food substitutes. We will however provide a refrigerator, a freezer and a microwave for your use in the snack bar area if you choose to bring food substitutes.

Typical Menu for your Event

Typical Breakfast Meal: biscuits and gravy, eggs, breakfast casserole, cereal, oatmeal, grits, fruit, milk, and orange or apple juice.

Typical Lunch Meal: hamburgers, hotdogs, chicken sandwiches, BBQ sandwiches, ham/turkey sandwiches, etc. Each lunch is served with a side, such as chips, mac and cheese, fruit, or veggie.

Typical Dinner Meal: chicken alfredo, tacos and nachos, lasagna, chicken and rice. Each dinner is served with at least one vegetable and bread. A full salad bar including diced chicken is also provided.